

ATTENDEE INFORMATION

Round Table Consultation Event – Understanding domestic violence and religion: Exploring how faith-based organisations can be part of the solution

We are looking forward to seeing you at the Round Table Consultation Event – Understanding domestic violence and religion: Exploring how faith-based organisations can be part of the solution on Friday 28th October, in-person at St Athanasius College, 2nd Floor, Eporo Tower, 285 La Trobe Street, Melbourne or online via livestream.

In preparation for the event, we are providing you with further information about how the day will be organised.

The final program is available on the event webpage. To view [click here](#) or visit <https://www.flinders.edu.au/swirls/what-we-do/latest-activities/round-table-consultation-event>

Registrations for in-person and online attendance close on **Friday 21st October at 5.00pm**.



Online attendees

The online event will be run through Microsoft Teams.

The link to join the event will be available on the Eventbrite online event page: <https://www.eventbrite.com.au/e/online-consultation-event-understanding-domestic-violence-and-religion-tickets-336113202637>

Online participants will also received the link to join the event in a series of reminder e-mails sent 2 days, 2 hours and 10 minutes prior to the event.

You can join the event from 8.30am (AEDT - Melbourne time) on Friday 28th October. Upon joining you will be admitted to an online waiting area or 'lobby'. Please wait to be admitted into the event at approximately 8.55am. The event will commence at 9.00am sharp (AEDT - Melbourne time).

Testing the platform

If you are new to using Microsoft Teams and you would like further instruction about the platform, including how to test your ability to join, please e-mail swirls@flinders.edu.au and we can e-mail you a step-by-step guide.

You can also visit the Microsoft support page [here](#) for further information about joining a Teams meeting.

Instructions on how to join will also be included in the series of pre-event reminder e-mails scheduled to be sent 2 days, 2 hours and 10 minutes prior to the event.

Online event participation

We have structured this event to provide online attendees with an immersive experience, where you will watch live presentations and actively participate in the round table discussions.

There will be dedicated times allocated throughout the day for Q&A. During these times you will be invited to submit questions to speakers by using the chat function in Microsoft Teams.

For the round table discussions, held after lunch, you will be moved into pre-determined online break-out rooms. You will nominate a scribe to document the key points raised in your discussions. Members of our team will be online to help you get started, and to facilitate discussions throughout.

Need help on the day?

We have a dedicated team to assist if you require assistance joining the online event.

Please email av.events@flinders.edu.au for support.

In-person attendees

The venue for the event is St Athanasius College, 2nd Floor, Eporo Tower, 285 La Trobe Street, Melbourne

The front lobby of the building will be open from 8.30am. An organising committee member will be available to check-in and direct attendees to the function room between 8.30am - 9.15am.

A note on building access - the event is being held in a building that is also a residential environment. The front doors are required to be locked throughout the day. The front doors will be unlocked between 8.30am - 9.15am for arrivals.



Enter the front lobby for direction to the function room

If you arrive late (or leave during the event) and find the doors are locked, please refer to the signage at the venue for the mobile number to call or text for assistance from the organising team to let you into the building.

Getting to the venue

Parking

There are plenty of paid parking options near the venue. Suggestions include:

- 300 La Trobe Street (entry via La Trobe & A'Beckett Street) details [here](#)
- The Mint Car Park at 383 La Trobe Street details [here](#)

Public transport

The venue is well serviced by train and tram routes. To help plan your trip, visit the public transport Victoria website <https://www.ptv.vic.gov.au/journey>.

COVID safety

Masks and sanitiser will be available at the venue.

Please stay home if you are unwell and have tested positive to Covid-19.

If you planned to attend in-person, and are no longer able, we welcome you as an online attendee. Please e-mail swirls@flinders.edu.au



All attendees

Round table conversations

After lunch the organisers will facilitate the round table discussions. These will be organised around a small group discussion of five questions.

The event organisers will be gathering summaries of round table discussions and responses to the five questions.

Attendees will be asked to nominate table or online break-out room scribes, to help document the key points raised in discussions and responses to the five questions.

This documentation will assist event organisers to summarise the key issues raised and to inform the production of an event report which will be made publicly available post-event. Attendees will receive notice of the release of the report.

Personal safety and self-care

This event involves conversations about religion and domestic and family violence. Please take care of yourself. If you find that you are affected by these conversations, please consider and attend to your safety and support needs.

- 1800 Respect (1800737732)
- Mensline (1300789978)

Photography, recording and taking images on the day

A professional photographer will be taking photos on the day for promotional purposes. For in-person attendees please let us know on the day if you do not wish to be included in a photo.

For screen-shots/other individual photography, we ask that attendees seek consent from the person/people they are taking images of prior to doing this and sharing. Images of the formal presentations/panel discussion are allowed without seeking permission and we welcome attendees to share the event on social media with their networks.

We request event attendees do not record any of the days events i.e. presentations, panel discussions and round-table conversations. All research presentations, and the panel discussion, will be filmed and be made available as resources post-event. Attendees will be notified when these recordings are made publicly available on the SWIRLS Flinders University website.

Questions?

If you have any questions prior to the event please e-mail swirls@flinders.edu.au