 **Flinders University** | College of Education,
Psychology & Social Work

PROFESSIONAL SERVICES DIRECTORY

PROFESSIONAL SERVICES DIRECTORY

COLLEGE OF EDUCATION, PSYCHOLOGY & SOCIAL WORK

The College of Education, Psychology and Social Work is a place for people committed to social justice ideals and social transformation.

Our work spans the broad spectrum of education, psychology, social work and sport study areas with a strong focus on the contemporary issues of today.

This professional services guide will help you get to know our professional staff services and assist in directing you to the right staff member.

Many of our College services can be accessed via our online request tool 'Service One' via your OKTA dashboard.

CONTACT US

Call us: +61 (08) 8201 7800

Email us: EPSWenquiries@flinders.edu.au

Visit us:

College of Education, Psychology and Social Work
Level 4, Room 469, Education Building
Bedford Park

PROFESSIONAL SERVICES DIRECTORY

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COLLEGE EXECUTIVE LEADERSHIP TEAM AND COLLEGE SERVICES

Located within the Education building, you will find the Executive Leadership Team, Executive & Operations Support, Finance, Marketing, People & Culture, and other senior business leads.

COLLEGE EXECUTIVE LEADERSHIP TEAM



PROFESSOR DEBORAH WEST
VICE-PRESIDENT & EXECUTIVE DEAN

cepsw.vped@flinders.edu.au



PROFESSOR MARY KATASIKITIS
DEAN (PEOPLE & RESOURCES)

cepsw.deanpandr@flinders.edu.au



PABLO MUNGUIA
DEAN (EDUCATION)

cepsw.deaneducation@flinders.edu.au



PROFESSOR EMMA THOMAS
INTERIM DEAN (RESEARCH)

cepsw.deanresearch@flinders.edu.au



TAICEA AGNEW
DIRECTOR, COLLEGE

Director of College Services is a role focusing on providing leadership, and strategic and operational direction for the College's delivery of professional support services to students and staff, making a proactive and positive contribution to the service, culture and goals of the University.

cepsw.director@flinders.edu.au

PROFESSIONAL SERVICES DIRECTORY

COLLEGE EXECUTIVE & OPERATIONS SUPPORT

The Executive and Operations Support Team provide support services to the Executive Leadership Team and operational support to the whole College. Their services range from committee and project support, executive management, procurement, mail, equipment and internal events. Contact the team via email at cepsw.operations@flinders.edu.au.



HELEN SCHARPF
COLLEGE EXECUTIVE OFFICER

The Executive Officer provides advice, analysis, and support to the Executive Leadership Team and leadership to the College operations support staff as well as providing high-level coordination and support to priority projects and initiatives in the College. Interface between the College leadership and the broader University and external community, engaging regularly with a diverse range of stakeholders.

To contact Helen, please liaise primarily via e-mail at helen.scharpf@flinders.edu.au, or via telephone on 08 8201 5825.



DR CHEVAUN HASELDINE
SENIOR PROJECT OFFICER

Chevaun provides executive support to Mary Katasikitis, Dean (People & Resources).

chevaun.haseldine@flinders.edu.au
08 8201 3343



CLARE VENTURI
SENIOR PROJECT OFFICER

Clare provides executive support to Pablo Munguia, Dean (Education).

clare.venturi@flinders.edu.au
08 8201 9084

PROFESSIONAL SERVICES DIRECTORY**FIONA MCNALLY**
COLLEGE EXECUTIVE SUPPORT OFFICER

fiona.mcnally@flinders.edu.au
08 8291 4958

**ELIZABETH TRAEGER**
SENIOR COLLEGE SUPPORT OFFICER (SPECIAL PROJECTS)

elizabeth.traeger@flinders.edu.au
08 8201 3010

**TBC - RECRUITING**
SENIOR COLLEGE SUPPORT OFFICER (SPECIAL PROJECTS)

xxxx@flinders.edu.au
08 8201 xxxx

**GEMMA FLETT**
COLLEGE SUPPORT OFFICER

gemma.flett@flinders.edu.au
08 7421 9225

**TBC - RECRUITING**
COLLEGE SUPPORT OFFICER

xxxx@flinders.edu.au
08 8201 xxxx

PROFESSIONAL SERVICES DIRECTORY

COLLEGE PEOPLE & CULTURE

People and Culture support strategic staff related issues, including recruitment, employee relations, case management and change. They also mentor, coach and train supervisors on P&C related processes, including interpretation and advice on the University's Enterprise Agreement.

Contact the team via email at cepsw.pc@flinders.edu.au.



MARIE HURPAUL

PEOPLE & CULTURE BUSINESS PARTNER

marie.hurpaul@flinders.edu.au

08 8201 7824



GEMMA PAYNE

PEOPLE & CULTURE ADVISOR

gemma.payne@flinders.edu.au

08 8201 3119

PROFESSIONAL SERVICES DIRECTORY

COLLEGE FINANCE

The College Finance team provide strategic financial support to the College in the form of financial modelling, analysis and reports, and advice on policy and the preparation of budget, forecast, rolling projections and variance reporting. Other responsibilities include untied research accounts and co-investments, financial advice on accounts, invoicing, FBT, GST and reimbursements.

Contact the team via email at cepsw.finance@flinders.edu.au.



GRACE CONNOLLY
FINANCE BUSINESS PARTNER

grace.connolly@flinders.edu.au
08 8201 5838



KYLIE DALLISSON
FINANCIAL ANALYST

kylie.dallisson@flinders.edu.au
08 8201 5027



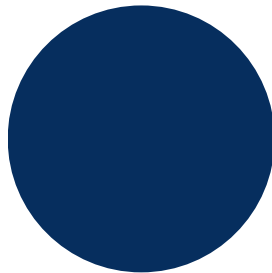
TRACY KNIGHT
GRANTS FINANCE OFFICER

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08 8201 5044

PROFESSIONAL SERVICES DIRECTORY

COLLEGE NON-RESEARCH CONTRACTS

The Contract Officer can assist with any contract legally binding on the University such as consultancies, service agreements, Memorandums of Understanding, partnership agreements etc., liaise with Legal to review and assist with signatories.



CHEE LOKE
CONTRACTS OFFICER

chee.loke@flinders.edu.au
cepsw.contracts@flinders.edu.au
08 8201 3216

COLLEGE INTERNATIONAL RECRUITMENT & ENGAGEMENT

Julie is responsible for working with the College on the development and implementation of the international strategic plan, growing CEPSW international partnerships with recruitment outcomes and advising the college of market intelligence for opportunities to grow international enrolments. She represents CEPSW when visiting both international partners and commercial partners, assessing international opportunities for the College and liaising between Flinders International and CEPSW to ensure alignment of priorities and focus.



JULIE INGLIS
MANAGER, INTERNATIONAL RECRUITMENT AND ENGAGEMENT

julie.inglis@flinders.edu.au
08 8201 5209

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COLLEGE MARKETING & COMMUNICATIONS

Marketing and events aligning with College strategic plans, College marketing and communication plan, develop written content for a wide range of purposes, increase the profile of the College research activities, College Website text, dissemination of newsworthy activities and College strategic engagement with University events.

Contact the team via email at cepsw.marcomms@flinders.edu.au.



KELLY MEIER
MARKETING & COMMUNICATIONS
PARTNER

kelly.meier@flinders.edu.au

08 8201 5307



JAHAN EMERY
DIGITAL CONTENT PRODUCER

jahan.emery@flinders.edu.au

08 8201 2814



ANNIKA DEAN
MEDIA ADVISOR

annika.dean@flinders.edu.au

08 8201 3901

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COLLEGE ALUMNI & ADVANCEMENT

Rebecca collaborates with College staff, targets and shares alumni stories, plans alumni events and provides professional development for alumni. She also obtains alumni feedback, celebrates achievements and celebrates College milestones.



REBECCA ESTEVE
ALUMNI & ADVANCEMENT PARTNER

rebecca.esteve@flinders.edu.au
08 7421 9765

Heidi develops and stewards relationships to open up new philanthropic opportunities and monetary donations to enable and support research activities across the College of Education, Psychology & Social Work.



HEIDI WARREN
ADVANCEMENT
MANAGER

heidi.warren@flinders.edu.au
08 8201 7979

PROFESSIONAL SERVICES DIRECTORY

WORK, HEALTH & SAFETY

All activities relating to WHS including Ergonomic advice and workstation assessments, advice on hazard Management, WHS Compliance assessment, investigate/report on accidents/incidents, rehabilitation of injured staff, Employee Assistance Program (EAP), Health & Wellbeing activities, WHS Training, Elections for Health & Safety Representatives, Legislation advice, development and advice on policy and procedures.



TIM REEVES
SENIOR WORK, HEALTH AND SAFETY OFFICER

tim.reeves@flinders.edu.au

PROPERTY, FACILITIES & DEVELOPMENT

Helen is the face-to-face liaison between the PF&D division and the College, providing campus presentation and maintenance, infrastructure and space planning, capital development and delivery, Campus retail management, Concierge services, Fleet management and campus transport, Car parking, Security and access, Mail and courier services.

Please submit requests via ServiceOne.



HELEN YATES
COLLEGE SPACE AND PROJECTS OFFICER

helen.yates@flinders.edu.au
08 8201 2022

PROFESSIONAL SERVICES DIRECTORY

COLLEGE ADMINISTRATIVE SERVICES

The Student Administrative and Work Integrated Learning teams provide a wide range of support to both academics and students with regards to topic management, class allocation, timetabling, student support, placement coordination and facilitation.

Contact the team via email at EPSWenquiries@flinders.edu.au or via phone on 08 8201 7800.

STUDENT ADMINISTRATION SERVICES



JEREMY CHANCE
COLLEGE MANAGER

Jeremy is responsible for leading the operations of the SAS team and driving improvements within the College.

jeremy.chance@flinders.edu.au
08 7221 8810



ELENA SANCHEZ
COORDINATOR, ENROLMENT AND STUDENT PROGRESS

Elena coordinates and provides enrolment and student progress services within the College.

elena.sanchez@flinders.edu.au
08 8201 3366

PROFESSIONAL SERVICES DIRECTORY

ENROLMENT & COURSE ADVISORS

Our ECAs provide students with high-quality enrolment and course planning support, including giving advise and specialised guidance on complex enquiries. They manage student study plans, credit applications and course completions.

Caroline Robinson | Heidi Barber
Jacqui Muirhead | Seya Manawamma



EDUCATION RESOURCE OFFICERS

Our Education Resource Officers support resources scheduling activities, including the ongoing maintenance of the University timetable. They manage class registration activities and administration relating to the engagement of casual academic staff.

Jacqui Schwerdt | Daisy Autio



PROFESSIONAL SERVICES DIRECTORY

STUDENT PROGRESS & ASSESSMENT ADVISORS

Our SPAAs are responsible for providing students and staff with support relating to assessment, examinations, results entry, deferred and supplementary exams, student progress/At Risk, prizes and awards processes and coursework thesis monitoring and support.

Staff: Elle Errington | Elle Jones | Tina Tutic



STUDENT ADMINISTRATION SERVICES ASSISTANTS

The Student Administration Services Assistants provide a wide variety of administrative services for student, teaching and learning activities to students and staff.

Danni Gray | Gill Rann | Sally Kay



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WORK INTEGRATED LEARNING

The Work Integrated Learning - or placements - team liaise with industries regarding potential student placement opportunities, requirements and manage related contracts. They promote activities to students through information sessions, email, social media, in lectures and events. They also prepare students and manage their requirements for placement, coordinate compliance checking, records and reports, and respond to student queries during placement, and seek and action post-placement feedback from industry partners.

Contact the team via email at cepsw.placements@flinders.edu.au or via phone on 08 8201 5410.



HAYLEE SCOTT
TEAM LEADER

Haylee is responsible for coordinating the operations of the Work Integrated Learning (WIL) team and facilitating outcomes for students and our partners.

08 8201 5793

haylee.scott@flinders.edu.au

WIL TEAM MEMBERS

SUPPORT OFFICERS

Andy Bryer | Bilha Lagat | Hannah Rohrlach | Kerry Braun
Kim Lauwrens | Luke Robins | Melinda Nathan



PROFESSIONAL SERVICES DIRECTORY

RESEARCH DEVELOPMENT & SUPPORT

The Research Development and Support Team provides front of house research support for the College. This includes providing support to Dean Research in activities such as the College research strategy/plan, research initiatives and research committees.



DR REBECCA VAUGHAN
SENIOR RESEARCH SUPPORT OFFICER

rebecca.vaughan@flinders.edu.au
08 8201 2493



HAYLEY ANDERSON
SENIOR RESEARCH SUPPORT OFFICER (SWIRLS)

Hayley plays a key role in driving the strategic direction of the Social Work Innovation Research Living Space (SWIRLS) Research Centre.

hayley.anderson@flinders.edu.au
08 7421 9921



MARJA VAN BREDA
RESEARCH SUPPORT ASSISTANT

marja.vanbreda@flinders.edu.au
08 8201 7529

PROFESSIONAL SERVICES DIRECTORY

ONLINE LEARNING & TEACHING

The Online Learning and Teaching team leads and supports high quality online and blended learning and teaching; the innovative and expanded use of educational technology and eLearning support services.



SASH KERTES
LEARNING DESIGNER

Sash works with teaching staff in the college to design student-centred technology-enhanced learning and teaching strategies.

sash.kertes@flinders.edu.au

E-LEARNING & MEDIA SUPPORT OFFICERS

ELMOs support academic and professional staff in the use of Flinders Learning Online (FLO) to support learning and teaching in online and blended modes.

Staff: George Filipov | Ruggero Rossanese

Contact: 08 8201 2444 | 08 8201 2381

Email: Via ServiceOne request



